



Join Our Team!

Do you love working with your hands; have a keen eye for detail and are skilled in facilities and maintenance programs? Consider the position of **Maintenance Technician** with the Watauga Humane Society. This individual will work on many projects while ensuring high standards for performance and results. The ideal candidate will safely and efficiently execute our maintenance and preventative maintenance programs while keeping accurate records. This position is based in Boone, NC.

Responsibilities Include:

- Work the preventive maintenance (PM) schedule for all buildings and systems as assigned.
- Report any departure from the PM schedule.
- Keep accurate records for maintenance and preventative maintenance programs.
- Keep an accurate inventory of supplies needed regularly.
- Review work lists with staff and ensure routine communication.
- Develop and improve skills in all aspects of building maintenance through participation in approved training sessions.
- Maintain a safe work environment. Perform all work in a safe manner and follow all associated safety guidelines.
- Assist with grounds maintenance including winter weather preparations.
- Contribute up-to-date maintenance and repair data.
- Assist in loading and unloading various equipment and supplies.
- Follow policies and procedures of Watauga Humane Society as set forth in the Employee Handbook.
- Maintain a professional atmosphere at all times as you will be working around the public and volunteers.
- Professionally represent Watauga Humane Society with outside contractors.
- Other duties as assigned not specifically identified in the job description.

Qualifications and Experience:

- High School diploma or general education degree (GED). Two (2) years maintenance experience; or equivalent combination of education and experience
- Construction/ carpentry experience; holder of contractor, electrical or plumbing license is an added plus.
- Occasionally lift and/or move up to 100 pounds

Availability:

This position has flexible hours for the ideal candidate as the shelter is open every day for staff.

Job Type: Part-time

Pay: \$25.00 per hour

About Us:

At Watauga Humane Society, our number one priority is caring for the animals! As an open admission, no-kill shelter, we see up to 1,600 animals each year from Watauga County. Our goal is to provide top notch care, exercise, and enrichment to keep each animal happy, healthy, and stimulated until their adoption day!

To apply, please email your resume and qualifications to justinv@wataugahumane.org.